Conference Registration Form

First Name:	3 Ways to Register!
Last Name:	• ON-LINE at:
Badge Name:	<u>www.ecodev.state.mo.us/wfd</u>
Title:	• FAX to: 1-573-751-5316
Organization:	• MAIL to:
Address:	Friends of the Missouri Women's Council Attn: Workforce Development Conference
City:	P.O. Box 1684
State: Zip:	Jefferson City, MO 65102
Telephone: Fax:	To avoid duplicate charges, please do not mail the original registration form when
E-mail:	faxing or registering on-line.
☐ Check here if you wish to receive conference information via e-mail.	Questions!
Badge Type: MTEC Member WIB Member CLEO DOL Representative Other (please specify)	Contact Lori James via e-mail at ljames@co.wfd.state.mo.us, or by telephone at (573) 751-2816.
 Substitutions: If you are unable to attend the Conference, you may transfer your registration to another person. Substitutions must be made in writing. Individuals should complete and submit a new registration form and indicate the person that is being replaced. Cancellations: Cancellations must be made in writing. If received by October 1, 2002, fees will be refundable minus \$75 processing fee. No refunds for cancellations will be given after October 1, 2002. "No shows" are not refundable and are liable for the full registration fee. 	
Conference Registration Fees	
☐ Early Registration \$190 Received by September 16, 2002 ☐ Late Registration \$250 Received after September 16, 2002 ☐ On-Site Registration \$300 Conference registration includes access to all conference activities, meals, workshops and roundtables.	
One-Day Registration \$125 (10/9) Includes access to a single day of conference activities, meals, workshops and roundtables.	
Spouse / Guest Fee Thursday Luncheon \$20 Thursday Dinner \$40	
Spouse / Guest Name:	
For organizations wishing to make group registrations, please photocopy this form.	
Method of Payment: Check enclosed made payable to Friends of the Missouri Women's Council. Please Invoice Purchase Order Number: Total Enclosed / Invoiced \$	